

Exhibit C

<u>Required Data</u>		
OWP Work Element Info	Current Federal Reimbursement Info (88.53%)	Current Non-federal Match Info (11.47%)
<u>1</u> Work Element Number from Approved OWP	<u>3</u> Total WE Budget (Federal Portion) without match	<u>7</u> Non-federal Cash Match
<u>2</u> Work Element Title from Approved OWP	<u>4</u> Current invoice without non-federal match (federal portion)	<u>8</u> Source of Cash (Must be non-federal funding)
	<u>5</u> Total federal funds spent to date including the current invoice but NOT including non-federal match	<u>9</u> 3rd party, In-kind, or Toll Credit Match Amount
	<u>6</u> Percent of Budget Expended YTD	<u>10</u> Source of In-kind or 3rd party Amount (Must be non-federal funding)
		<u>11</u> Total Non-federal Match by Work Element

<u>Required Data</u>		
Work Element	PL Task	Percent of Task Completed
<u>12</u> Work Element Number from Approved OWP	<u>13</u> Work accomplished this quarter	<u>14</u> Percent of tasks completed for the current quarter

Attachments should include documentation that supports costs claimed with this invoice. Supporting documentation can include but is not limited to cancelled checks, third party invoices, general ledger reports, payroll summaries, request for proposal documentation, reports from accounting system, etc.

Other supporting documentation such as timesheets, fringe benefit reports, policies or other personnel related documents must be maintained in the agencies office and made available for review if needed/requested.

Prior to agencies requesting reimbursement for indirect costs, they must provide a copy of their current Indirect Cost Allocation Plan Rate approval letter from Caltrans Audits and Investigations.

FY 2012-13 Overall Work Plan

FHWA PL

1		2			3			4			5			6			7			8			9			10			11		
Work Element #	WE Title	PL Budget	WE Current Amount Billed	PL Billed YTD	Percent YTD	Cash	Source	3rd Party Inkind	Source	3rd Party Inkind	Source	Cash	Source	3rd Party Inkind	Source	Cash	Source	3rd Party Inkind	Source	Cash	Source	3rd Party Inkind	Source	Cash	Source	3rd Party Inkind	Source	Total Non-federal Match			
101	Overall Work Program	\$20,000.00			0%																							\$0.00			
112	Transportation Plans Coordination and Interagency Liason	\$8,000.00			0%																							\$0.00			
231	GIS Analysis, Data Collection, Uniformity, Coordination and Access	\$4,950.00			0%																							\$0.00			
251	Regional Travel Demand Model	\$37,000.00			0%																							\$0.00			
622	Metropolitan Transportation Plan	\$107,000.00			0%																							\$0.00			
641	Metropolitan Transportation Improvement Plan	\$47,420.00			0%																							\$0.00			
6262	Regional Development Impact Study Update	\$40,000.00			0%																							\$0.00			
6710	Corridor Studies	\$20,000.00			0%																							\$0.00			
Totals		\$284,370.00	\$0.00	\$0.00	0%	\$0.00	Total PL matched With Cash / In-Kind			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			

12		13		14	
Work Element	PL Task	Percent of Task Completed	Work Element	PL Task	Percent of Task Completed
WORK ELEMENT NARRATIVE SUMMARY					
FY 2012-2013 WORK PROGRAM					
BILLING PERIOD: 1st Qtr FY 2012-13					
101	PL Task				
1.1					
1.2					
1.3					
112	PL Task				
1.1					
1.2					
1.3					
231	PL Task				
1.1					
1.2					
1.3					
251	PL Task				
1.1					
1.2					
1.3					

Invoice #

Period: 1st Qtr FY 2012-13

Agency Name

FY 2012-13 Overall Work Plan

FHWA PL

622	PL Task	
1.1		
1.2		
1.3		
641	PL Task	
1.1		
1.2		
1.3		
6262	PL Task	
1.1		
1.2		
1.3		
6710	PL Task	
1.1		
1.2		
1.3		

Association of Monterey Bay Area Governments
 Non-Federal Match Report
 Sub-recipient: *Agency Name*

Project Name:			
OWP Work Element Number:			
Reporting Period:	From:	To	
FHWA PL fund expenditure:			
Non-Federal Match:			
Non-Federal fund source:			

The Association of Monterey Bay Area Governments (AMBAG) is the federally designated Metropolitan Planning Organization (MPO) for the Monterey, San Benito and Santa Cruz Counties. As an MPO, AMBAG is required to carryout the metropolitan transportation planning activities for its tri-county metropolitan planning region as required under the federal and state regulations.

AMBAG receives federal funds (FHWA PL) to carryout such activities through a continuing, cooperative, and comprehensive (3-C) planning process. AMBAG provides FHWA PL funds to the Transportation Agency for Monterey County (TAMC) to carryout metropolitan transportation planning activities through a Continuing Cooperative Agreement (CCA).

One condition of receipt and use of the FHWA PL funds is to demonstrate 11.47% non-federal match. The matching may be in the form of non-federal cash or services and must be properly documented by work element.

In accordance with Federal and State requirements, TAMC agrees to the following:

- Assurance that non-reimbursed dollars are not already being used as a cost sharing or matching requirement by another Federal grant. [49 CFR Part 18.24(b)(1)].
- Assurance that the authorized non-reimbursed dollars are assignable to the associated time periods and the cost objectives listed [49 CFR Part 18.24(a)(2) and 2 CFR Part 225, Appendix A (3)(a)].
- Assurance that records have been maintained which support the non-reimbursed dollars. [49 CFR Part 18.24(b)(6) and Caltrans Regional Planning Handbook. Section 3.06].
- Assurance the non-reimbursed dollars are allowable costs under the associated federal/state funding program. [49 CFR Part 18.24(b)(7)(i) and 2 CFR Part 225, Appendix A (3)(a)].

TAMC certifies, by signing below, that during the ----- monthly/quarterly of fiscal year -----, TAMC expended -----as identified on the attached spreadsheet, of non-reimbursed, non-federal match as required for the FHWA PL funds. TAMC has documented and retained records to substantiate the non-reimbursed, non-federal match as included in this invoice.

Signature _____ Date: _____

Print Name _____ Title _____